**EMR HOSTING SPECIFICATION SUBSTANTIATION**

**REQUIREMENTS FOR INFOWAY CERTIFIED EMR OFFERINGS**

EMR vendors **MUST** submit **ALL** the documentation as outlined in the sections below with their Application for EMR Certification.

The documentation requested substantiates the EMR offering’s ability to meet the **MANDATORY** requirements in the **EMR Hosting Specification** on the OntarioMD website under **Current EMR Specifications.**

Failure to submit any of the documents could result in the Application for EMR Certification being incomplete.

**Request to Share Documentation**

EMR vendors with EMR offerings certified by Canada Health Infoway (Infoway) can request to have Infoway provide OntarioMD with the EMR vendors’ evidence documents. This greatly reduces EMR vendor time and effort to compile and submit the evidence documents required to assess if the EMR offering meets OntarioMD’s privacy and security requirements.

By signing below, EMR vendor requests that Infoway provide copies of the evidence documents the EMR vendor previously submitted for Infoway certification of the EMR offering.

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| --- | --- |
| **Signature:** | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *I have authority to bind the Vendor* |
| **Name:** | *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |
| **Title:** | *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |
| **Date:** | *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*  *Month Day, Year* |

EMR vendors that request Infoway to share the evidence document must also provide the information in the table below as part of the application.

| **#** | **Requirement** |
| --- | --- |
| **A** | **Network and Operations**  1. Provide information on how backup data is encrypted and how the keys are managed  2. Provide date of last penetration test |
| **B** | **Physical security for the data centeR**  1. Provide copy of SSA16 or SAS70 certification  2. Provide visitor policy documentation |
| **C** | **Access control and identity management for system level access (system administrators)**  1. Provide employee background check policy |